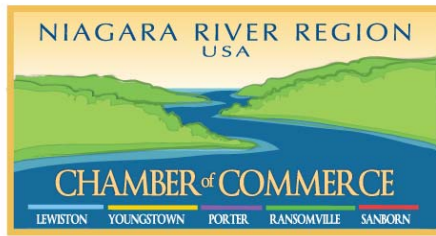


28th Annual Harvest Festival Craft Show
September 24 - 25, 2011 10:00 am - 5:00 pm
Hosted by the Niagara River Region Chamber of Commerce

Vendor Terms

1. This is a juried show for craft vendors. **Only handmade craft items will be accepted.** All applicants must provide 3 -5 photos of their work. No commercial products will be allowed. **Anyone displaying commercial items for sale will be requested to leave the show, regardless of having a confirmation letter. NO EXEPTIONS.**
2. Set-up is from 8:00 a.m. to 10:00 a.m. both days. Arrangements may be made for a Friday evening set-up. Friday Set Up: Friday set up time can start as early as 3:00 pm. The Chamber staff will only be available to answer any questions or concerns from 3 pm – 5 pm on Friday at 100 N. Third Street.
3. Breakdown is after 5:00 p.m. on both days. You may leave your booth overnight at your own risk. Each vendor is entitled to only one parking space on Center Street, which are on a first come, first served basis. Special arrangements can be made for offsite parking of cargo trucks.
4. All spaces are numbered and will be assigned. Numbers are written on the curbs.
5. Vendors must observe all Village parking signs. There is no reserved parking. Please do not park in front of St. Peter's Church, 620 Center Street.
6. You must display your NYS Tax Certificate and/or Liquor Authority Permit if applicable. **Each applicant must remit with their application, a copy of their current NYS Tax number/certificate.**
7. Items must be displayed on linen covered tables. Vendors are responsible for supplying their own display equipment, seating, and supplies, including weather protection.
8. Cancellations must be made by September 1. No refunds will be issued for cancellations made after that date. Show dates are RAIN or SHINE. A \$20 processing fee will be charged for any cancellation.
9. Space allocations will be mailed by September 1, 2011. We will do our best to accommodate specific space requests, but do not guarantee assignments.

The Annual Harvest Festival Craft Show is comprised of craft, food, farm and winery vendors. Entertainment will be provided throughout the festival grounds over the course of the weekend event. The festival will be advertised and promoted throughout the WNY and Southern Ontario region through several media outlets.



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2011 Vendor Registration Form

Business Name _____ **Tax I.D. Number** _____

Last Name _____ **First Name** _____ **Phone** _____ **Email Address** _____

Street Address _____ **City** _____ **State** _____ **Zip Code** _____

Check One		
<input type="checkbox"/> Food / Farmers Market Vendor	<input type="checkbox"/> Craft Vendor	<input type="checkbox"/> Winery Vendor
<u>Food / Farm Items</u>	<u>Type of Merchandise</u>	<u>Winery Requirements</u>
1. _____	<input type="checkbox"/> Furniture	1. Niagara County Health Permit
2. _____	<input type="checkbox"/> Seasonal	2. Vending Tent/Covered tables
3. _____	<input type="checkbox"/> Jewelry	3. NYS Tax I. D. Number
4. _____	<input type="checkbox"/> Other _____	4. Liquor Authority Permit
*Niagara County Health Permit Required		*We will secure a NYS Dept of Agriculture permit that will allow you to sell by the bottle.
*Canopy / tent is required.		*We request that you also sell by the glass.

Registration Fee(s)
 Single Space **\$100** (approx 10x10) _____
 Double Space **\$175** (approx 10 x 20) _____

Please remember to enclose with your signed registration form:
 1. A self addressed stamped envelope
 2. Copy of Tax I.D. certificate
 3. Registration Fee

*Locations are assigned on a first received basis.
 A 10 x 10 Canopy is required. All Farmers will be placed at the Farmers Market located on Fifth and Center Streets.

Standard Deadline - August 1, 2011

Remit payment and registration form to:
 The Niagara River Region Chamber of Commerce
 100 N. Third Street
 Lewiston, NY 14092
Jennifer@NiagaraRiverRegion.com
 Or call 716-754-9500 ext 12

Payment may also be made by Credit Card:
 Name on Card: _____
 Expiration Date: _____ CVV Number _____
 _____ - _____ - _____

I, the undersigned vendor, agree to each of the terms in this Vender Registration, agree to hold harmless the Town of Lewiston, the Village of Lewiston, Niagara River Region Chamber of Commerce, Inc, corporate sponsors and / or any employee, agent or representative of the above named incorporated entities for any damage to persons or property from my participation in the event.

Signature **Date**